

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Matravers School, Springfield Road, Westbury, BA13 3QH
Date: 22 April 2010
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01722 434353 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker (Chairman), Cllr David Jenkins (Vice Chairman),
Cllr Michael Cuthbert-Murray and Cllr Julie Swabey

Cllr Stuart Wheeler (Cabinet Member for Leisure, Sport and Culture) and
Cllr Dick Tonge (Cabinet Member for Highways and Transport)

Wiltshire Council Officers

Sally Hendry, CAM Westbury Area Board
Penny Bell, Democratic Services Officer
Steve Ibbetson, Technical Manager
Robin Townsend, Head of Leisure
Bill Parks, Head of Service, Local Highways and Street Scene (Central Area)

Town and Parish Councillors

Westbury Town Council - Sue Ezra, Mike Hawkins, Bill Braid, Keith Harvey (Clerk)
Dilton Marsh Parish Council - John Andrew Moody
Edington Parish Council - M E Jones
Heywood Parish Council - Peter Sexstone

Partners

Wiltshire Police – Inspector Dave Minty

Community Area Partnership – Reverend Jonathan Burke

Consultant for Persimmon – Kevin Moore

Members of Public in Attendance: 35**Total in attendance: 62**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman, Councillor Russell Hawker, welcomed everyone to the fifth meeting of the Westbury Area Board and explained that it provided the opportunity for people to ask questions on local issues.</p> <p>Councillor Hawker introduced his role and that of the councillors and officers present. He also welcomed to the meeting two Cabinet members; Councillor Stuart Wheeler, with responsibility for Leisure, Sport and Culture and Councillor Dick Tonge, with responsibility for Highways and Transport.</p> <p>There were a number of Chairman's announcements, as follows:</p> <p>Flooding Consultation Two Operational Flood Working Groups had been set up to collate information on flooding and drainage issues around the County. Parish and Town Councils were being invited to contribute to the collation of local data, and to assist this, flood packs were available from the Community Area Manager.</p> <p>Review of Special Educational Needs Provision A consultation was underway on the provision of services to children with Special Educational Needs. There was an opportunity to meet with officers to discuss the proposals at Salisbury City Hall on Tuesday 4 May 2010 from 7.00 pm. The closing date for the consultation was 12 noon on Monday 24 May 2010 and any questions should be directed to Tracey Gates on 01225 756170 traceygates@wiltshire.gov.uk.</p> <p>Gypsy and Traveller Review An eight week consultation on the issues and general approach to identifying land for new gypsy, traveller and showpeople sites began on Tuesday 6 April and would end at 5.00 pm on Friday 4 June 2010.</p> <p>All information relating to the consultation would be available from the end of March on line at: www.wiltshire.gov.uk/gypsyandtravellersitesallocationsdpd and in the main Council offices in Chippenham, Devizes, Salisbury and Trowbridge and available at local libraries. Consultation drop-in events were being held at the following locations between 4pm and 8pm:</p>	

	<p>Wessex Room, Corn Exchange, Devizes, Tuesday 11 May 2010 Salisbury, City Hall, Thursday 13 May 2010.</p> <p>Contaminated Land Strategy A draft Contaminated Land Strategy for Wiltshire was currently being developed and consultation on the document would remain open until 10 May 2010. Any comments on the proposals should be emailed to publicprotectionnorth@wiltshire.gov.uk or sent to the Specialist Environmental Protection Team at Monkton Park, Chippenham, SN15 1ER.</p> <p>Air Quality Consultation Views were being sought on the Air Quality Strategy, which had been developed as an over-arching document detailing the approach to air quality. The consultation on the document would remain open until 18 June 2010. Those wishing to submit comments should contact Gary Tomsett, Environmental Protection Specialist Team Manager, on 01722 434340 or gary.tomsett@wiltshire.gov.uk.</p> <p>Health Fair Sally Hendry, Westbury Community Area Manager, reminded everyone that the Westbury Health Fair would be taking place on Saturday 24 April 2010 from 9.30 am until 12 noon at the Paragon Hall in Westbury. People were encouraged to attend the Health Fair, followed by a one hour workshop, as it would provide an opportunity to discuss health issues and have free health checks.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>An apology was received from Julia Cramp, who was the new Service Director for Westbury Area Board. There would be the opportunity to meet Julia at future meetings.</p> <p>Apologies were also received from Kerry Eatwell of the BA13+ Community Area Partnership and Dai Davies, Minister of Westbury Leigh and Storemore Baptist Church.</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Michael Cuthbert-Murray declared a personal interest in Item 9 regarding Westbury Pool as he was involved with the Save Westbury Pool Campaign Group.</p>	
4.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting of the Westbury Board, held on Thursday 11 February 2010, were agreed a correct record and signed by the Chairman.</p>	

5.

Partner Updates

Inspector Dave Minty provided a verbal update from Wiltshire Police and reported that recent figures indicated that there had been 24 more crimes than last year, predominantly being criminal damage and dwelling burglaries. The burglaries had been ongoing until last month when DNA evidence had identified an individual responsible for these crimes, and burglaries had since slowed down in numbers. Despite this advancement, security advice still remained.

Inspector Minty also reported that a recent increase in car crime was now on the decrease since a male had been found to be responsible for at least seven of the incidents.

Neighbourhood Policing Teams and other resources were being used effectively to minimise these crimes. Work was also taking place with some youths regarding anti-social behaviour, particularly with regard to issues in the Market Place which was a priority at present.

Councillor David Jenkins announced that the Anti-Social Behaviour Task Group would be reforming over the summer to look at general anti-social behaviour in the area.

Councillor Jenkins provided an update from the Westbury Chamber of Commerce and reported on the changes to car parking charges that had recently been implemented. The Chamber felt that Wiltshire Council had underestimated the impact of the changes, which had resulted in local concern and upset.

Councillor Jenkins also reported on the success of the recent network meeting, which had been very well attended. Regular monthly meetings were now being planned, along with a Forward Plan of breakfast meetings and social events.

Partner updates from Wiltshire Fire and Rescue Service and NHS Wiltshire were included in the agenda pack at pages 23 to 26. Councillor Julie Swabey praised Wiltshire Fire and Rescue Service and Wiltshire Highways for their prompt response and excellent work relating to a recent house fire next to her home.

Finally, Councillor Hawker wished to draw people's attention to the display of photographs in the school lobby. The photographs, taken by students, were the results of a competition which had been funded by a grant awarded by the Area Board.

6.	<p><u>Matravers School Health Drop-in</u></p> <p>Sally Hendry introduced Toni Brodie, Deputy Head of Matravers School, who would be explaining about the Matravers School Health Drop-In. Sally explained that this issue was closely related to the presentation at the last meeting on the findings of the Joint Strategic Needs Assessment.</p> <p>Toni Brodie explained that Matravers School was setting up a Health and Wellbeing Drop-In Centre that would run every Wednesday in the student reception area at the school. The purpose of this initiative was to provide young people from the Westbury area with the opportunity to access professional support and advice regarding health and wellbeing issues.</p> <p>The drop-in service had been developed in consultation with the school nurse, Connexions, Relate, Fairfield Farm College and the Citizens Advice Bureau. It had been proven to work well across the country, particularly among young people who did not want to visit their GP; the drop-in initiative was an alternative option for them. Maxine, one of the students involved in the project, was supportive of the initiative as it would provide young people with a place to turn to for advice on health matters.</p> <p>Councillor Hawker thanked Toni Brodie and the students for coming to the Area Board to raise this issue. Toni Brody welcomed people to contact her should they be interested in attending the school and being shown around.</p>	
7.	<p><u>Car Parking Charges in Westbury</u></p> <p>Sally Hendry, Westbury Community Area Manager, presented the report on the harmonisation of car park charges across the county and the recent developments in Westbury.</p> <p>Westbury Town Council had been negotiating with Wiltshire Council and an agreement had now been made to retain one hour's free car parking in the town's car parks. The Town Council had invested money in order to achieve this.</p> <p>Councillor Dick Tonge, Cabinet member for Highways and Transport, reported that there were many anomalies with car park charges across the county which needed to be harmonised. A survey of the current charging structures across the county was being carried out at present and a draft report would follow. A public consultation would then take place on the subsequent proposals, and it was expected that this would begin in approximately six weeks' time.</p>	

Councillor Tonge explained that public car parks were very expensive to operate due to costs such as resurfacing, enforcement and payment of business rates. He explained that Wiltshire Council did generate an excess in funds from car park charges, but that this subsidised local bus services. The local buses in Westbury were subsidised by £60,000, and the total cost of subsidising buses in the county was approximately £12million.

Councillor Tonge provided assurance that the matter would be brought back to the Area Board for consultation prior to implementation.

The following points were raised in the discussion that ensued:

- Town Councillor Mike Hawkins stressed that every town was different and had differing needs, and urged that these differences were taken into account. He added that the larger towns had larger businesses compared to small towns such as Westbury, and the smaller units would be most affected.
- Councillor Tonge stated that the proposal was to 'band' different sized towns. He also highlighted that all towns have their own arguments and so it was difficult to please every town.
- In response to concern raised from a member of the public, Councillor Tonge assured the public that the consultation would be open to everyone, and that all members of the public would have the opportunity to put forward their views. Nothing would be implemented until April next year.
- Councillor Hawker also added, in response to concern, that the proposals would be brought to the Area Board for consideration prior to any final decisions being made.
- Concern was raised regarding the method of consultation, as the Car Parks Working Group had been under the impression that the consultants would talk to them directly about the issues. Councillor Tonge stated that it would be too costly for the consultants to talk to individuals, but that those with particular concerns would be contacted.
- In response to a question from the Town Mayor, Councillor Tonge confirmed that any new proposals would be communicated to town and parish councils in plenty of time for precept setting.

Councillor Tonge introduced Bill Parks, who was the new Divisional Highways Manager, and stated that Bill had taken over all highways and amenities activities in the Westbury Area and should be contacted with any concerns that people may have.

8.	<p><u>Adoption of Public Areas in Leigh Park</u></p> <p>Councillor Hawker introduced this item, which was a report on progress with the adoption by Wiltshire Council of public areas in the Leigh Park development. He explained that the development started 11 years ago and included approximately 1,100 homes in total.</p> <p>Sally Hendry referred to the written report in the agenda pack which contained the background to this matter and outlined the present situation. The Leigh Park development was currently in a period of transition, and eventually all infrastructure such as roads, lights, parks, etc would be adopted and managed by Wiltshire Council.</p> <p>Sally introduced Kevin Moore, a representative of Persimmon, and Steve Ibbetson, Technical Manager, who provided more detail on the present situation.</p> <p>A map was on display which showed the different stages of construction on Leigh Park. Steve explained that some areas had already been adopted by Wiltshire Council and some areas were ready for inspection with adoption expected to take place in the near future. The areas that were still under construction were not due to be adopted until construction was complete.</p> <p>If residents had any concerns they should contact Wiltshire Council if the area in question had already been adopted, or Persimmon if the area was currently not adopted. The map that was on display showed which areas had been adopted and which had not, and this could be scanned and made available after the meeting.</p> <p>A number of questions and issues were raised:</p> <ul style="list-style-type: none"> • One resident asked why only a double mini-roundabout had been adopted so far, and not more of Phase One. Kevin Moore informed them that this was the way it worked out, and that some things were quicker to adopt than others. • Councillor Hawker enquired as to the dates that the roads were expected to be adopted. Kevin stated that the main infrastructure roads were very close to adoption and should be completed within a matter of weeks. At present they were waiting for the final inspection of the street lights and then adoption would take place. • Kevin added that, with regards to the Fell Road area (the northern part of the development), there was no reason why adoption should not be complete with three months. Persimmon was working very closely with Wiltshire 	<p>Penny Bell</p>
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Highways on this. The southern area, however, was a bit more behind in terms of progression, but it was still hoped that adoption would be complete within the next year.

- One resident expressed concern that no firm dates were being given and suggested that the Area Board requested firm dates from Persimmon. In response to this, Kevin stated that dates were given to Highways at their monthly meetings.
- In response to the concern raised above, Councillor Hawker explained that a new contractor was in place now, and that Kevin was part of the solution in going forward. Bill Parks added that it was in the developer's interests to progress adoption as soon as possible, because they remained responsible until adoption was complete.
- A question arose regarding the 20mph speed limit on the development. Signs had been erected already even though the roads were yet to be adopted. Kevin stated that the signs were permitted though not yet enforceable. Steve commented that a consultation and Road Traffic Order were required for the 20mph zone to be enforced, so work on this was ongoing.
- Councillor Hawker enquired whether the 20mph zone would be extended. Kevin reported that the main roads would not be 20mph zones, but the residential roads mostly would be. It was not clear about the cul-de-sacs yet as the effectiveness of this was questionable.
- One resident was concerned that the number of trees planted did not coincide with the original plans, to which Kevin replied that this matter should be looked into.
- Concern was raised from one resident regarding trucks parking on roundabouts, resulting in difficulties for other motorists to get past. Councillor Hawker reported that this problem was occurring due to the service yard at the rear of the shops and that this was a planning enforcement issue. Bill Parks added that, once adopted, the road and roundabout would be the responsibility of Wiltshire Highways, and there would be more scope to open dialogue with the shop and deal with the issue.
- With reference to the concern raised above, Councillor Hawker stated that this would be raised as an issue so that it could be progressed and monitored.
- In response to a question regarding the Community Centre, Councillor Hawker stated that there were plans for this to proceed and that this matter would be discussed at the next Area Board meeting in June.
- One resident enquired whether bike racks would be included as part of the development of the Community Centre, to which Councillor Hawker replied that bike racks

	<p>were part of the original planning consent. He added that this would be checked and reported on at a future meeting. In response to this, Sally Hendry suggested that Tesco could be contacted and asked to consider installing bike racks.</p> <ul style="list-style-type: none"> The final issue raised was concerning white sacks that were left outside, which young people were using to climb trees. Concern was expressed that some trees in the area were protected and Steve stated that he would report the matter to planning enforcement. <p>Councillor Hawker proposed that the Area Board requested six-monthly progress reports from the relevant departments regarding progress with adoptions and management arrangements. This proposal was seconded by Councillor Cuthbert-Murray and the Area Board members agreed.</p> <p><u>Decision</u> The Area Board agreed to request progress reports on a six-monthly basis regarding the adoptions and management arrangements relating to Leigh Park.</p>	<p>Sally Hendry</p> <p>Steve Ibbetson</p> <p>Steve Ibbetson</p>
9.	<p><u>Westbury Pool and the Wiltshire Council Leisure Review 2010/11</u></p> <p>Councillor Hawker introduced this item and explained that the full leisure review would be carried out by Wiltshire Council; not by the Area Board. He stated that this report was intended to brief the Area Board members and members of the public on the issues.</p> <p>Sally Hendry outlined the content of the report which included the background to the pool and its history, statistics relating to the usage of the pool and costs, an analysis of the strengths, opportunities, weaknesses and threats, and a recommendation to note the report and decide how to take the issue forward.</p> <p>Councillor Stuart Wheeler, Cabinet member for Leisure, Sport and Culture, referred to the meeting held on 8 April which was attended by 150-200 people. This had left little doubt about the level of local support for Westbury pool. Councillor Wheeler also stated that the report on the pool was an accurate reflection and that he would be particularly taking into account the 'Westbury specific' points that the report raised.</p> <p>The following points were raised in the discussion that followed:</p> <ul style="list-style-type: none"> The report stated that it cost £65,000 per annum to run the pool, and last year there were 62,000 swimmers. At an average of £3 per swim, this should cover costs and more. 	

- Clarification was sought on the management fee apportionment and what this meant.
- It was enquired what the criteria would be that Wiltshire Council would use when judging whether to keep the pool open, and also how the criteria would be weighted.

In response to the above points, Councillor Wheeler stated that the review was not driven by financial factors but explained that it did cost £5million per annum to run the leisure facilities across Wiltshire. There was a need to review the facilities currently in place and check that they would be fit for purpose for the next 15 years. It was also important that facilities were in the right place and offered the right opportunities for their local communities. Councillor Wheeler also explained that the report had covered all of the criteria that would be applied during the review process.

- Councillor Hawker sought clarification on the management fee figures and asked whether they were the net costs. Councillor Wheeler explained that the figures were the net costs that Wiltshire Council had to pay DC Leisure after all other income had been received.
- Councillor Hawker also enquired whether there was any contingency in the budget, to which Councillor Wheeler stated that there was no contingency and that £5million was the total running cost.
- Councillor Hawker asked whether the survey of Westbury pool had been complete. Robin Townsend, Head of Leisure, stated that the initial findings were available but had not been assessed yet. The full review would need to be complete before all of the figures and findings would be made available.
- One member of the public enquired about Community Hubs/Trusts and asked whether more information would be made available on the rationale and benefits. Councillor Wheeler confirmed that more information would be available, and stated that Downton, Cricklade and Calne leisure facilities were all running successfully in this way.
- Concern was raised regarding the carbon footprint if the pool was closed, as people would need to travel to other towns. Councillor Wheeler stated that this factor would be considered as part of the review.
- One local resident made reference to Westbury's two leisure facilities; the pool and the sports centre, and enquired whether there was scope in the review to create single-site facilities. Councillor Wheeler

	<p>responded by confirming that this was a very real option and that the review was a genuine review; nothing was ruled out at this stage.</p> <ul style="list-style-type: none"> • Councillor Cuthbert-Murray asked what the conditions survey had shown. Councillor Wheeler explained that the results had only just been received and needed to be reviewed. The results were due to be published as part of the review. • Councillor Jenkins congratulated Sally on the detail within the report and asked how the value of the pool to the local community would be weighted. Councillor Wheeler commented that the strength of support for the pool was undoubted and that this would certainly be taken into consideration. <p>Councillor Hawker thanked Councillor Wheeler for attending and Sally for the excellent report. The members noted the report and would observe the publication of the review.</p>	
10.	<p><u>Other Issues Update</u></p> <p>Sally Hendry explained that one of the main roles of the Area Board was to receive and deal with local issues. A table in the agenda pack showed the issues that had been reported to the Area Board and the actions that were being taken to resolve them.</p> <p>a) Morrisons Car Park</p> <p>One issue that was currently in progress was the safety of the exit from Morrisons car park. Sally had recently attended a meeting with Morrisons, a surveyor and a Highways manager and it was agreed that Morrisons would improve and refresh the road markings and signage in the area. One resident was concerned that this would not be enough to improve the safety of the area, as these measures were already in place and were ignored by some road users. Sally agreed to pursue this further and report back at a future meeting.</p> <p>b) Matravers School – Road Safety</p> <p>Another issue in progress was the concern that Matravers School students were not as safe as they should be on Springfield Road. Sally reported that a number of options to improve safety were being considered and more details would be reported at a future meeting.</p>	

	<p>c) Blue Plaque Project</p> <p>Sally gave an update on the Blue Plaque Project, which was a Westbury Town Council led project to improve appreciation of tourism and heritage in the area. The project had come about as a result of an issue raised by Councillor Jenkins. The process was underway with regular meetings being held, however planning consent was required which made the process quite lengthy.</p> <p>d) Oldfield Park</p> <p>Councillor Hawker reported on the latest position with the Oldfield Park project. A comprehensive survey had been carried out in September and a vast amount of data had been collected. A report was in the process of being written and it was expected that an update would be available for the next meeting of the Area Board.</p> <p>e) Wellhead Drove - Footpath</p> <p>Sally commented on a recent issue that had been received regarding the footpath at Wellhead Drove, which was confirmed to be a public right of way. Signs had been erected by a local property owner that were potentially misleading, so the Rights of Way team was currently working with them to address this.</p>	
11.	<p><u>Community Area Grants and Funding</u></p> <p>Two applications had been received for grant funding from the Community Area Grants Scheme.</p> <p><u>Westbury Carers Support</u></p> <p>An application was received for £1,000 for a six week training course aimed at carers in the Westbury area. The course would focus on healthy living.</p> <p><u>Decision</u> The Area Board agreed to award the sum of £1,000 to Westbury Carers Support.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2010/11 and would encourage people to make healthy lifestyle choices.</i></p> <p><u>Westbury Youth Football Club</u></p> <p>An application was received for £4,800 towards a £10,000 project to host a tournament and festival of football for up to 2000 boys and girls from within and outside the county. The funding was also being sought to promote football for girls involving a new playing</p>	Sally Hendry

	<p>strip and training kit.</p> <p><u>Decision</u> The Area Board agreed to award the sum of £4,800 to Westbury Youth Football Club.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2010/11 and would improve young people's participation in positive activities.</i></p>	Sally Hendry
12.	<p><u>Any other business that the Chairman considers to be urgent</u></p> <p>There was no urgent business.</p>	
13.	<p><u>Future Meeting Dates and Close</u></p> <p>Councillor Hawker thanked everyone for coming to the meeting and encouraged people to complete and return the feedback form.</p> <p>A list of future meetings was included in the agenda and the next meeting would take place on Thursday 17 June 2010, 7.00pm at the Paragon Hall in Westbury.</p>	
<u>Annex A - Leigh Park Map</u>		
<u>Annex B - Leigh Park Map Key</u>		

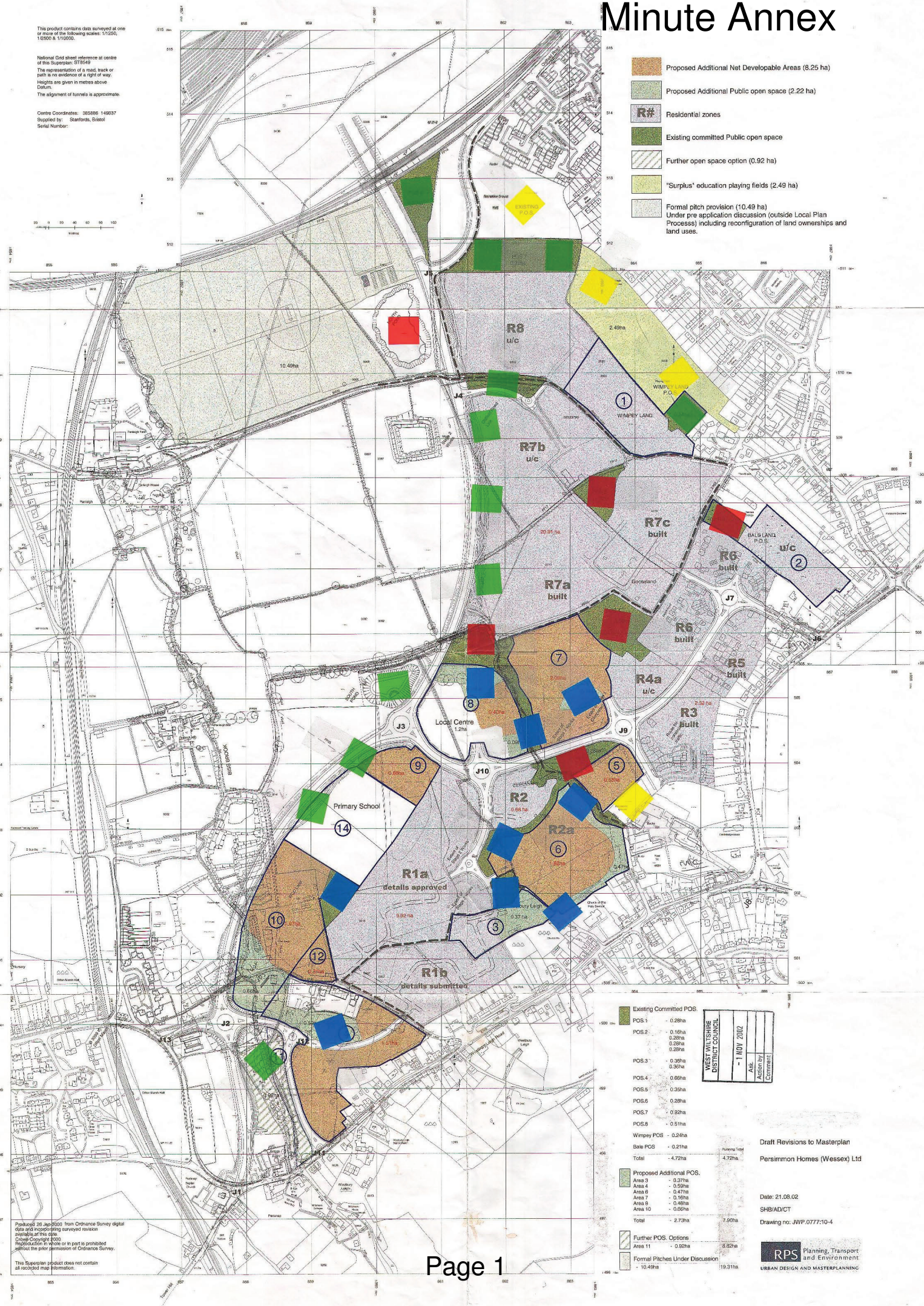
Minute Annex

This product contains data surveyed at one or more of the following scales: 1:1250, 1:6250 & 1:10000.

National Grid sheet reference at centre of this Superplan: ST8549
The representation of a road, track or path is no evidence of a right of way. Heights are given in metres above Datum. The alignment of tunnels is approximate.

Centre Coordinates: 365886 149837
Supplied by: Starworks, Bristol
Serial Number:

- Proposed Additional Net Developable Areas (8.25 ha)
- Proposed Additional Public open space (2.22 ha)
- Residential zones
- Existing committed Public open space
- Further open space option (0.92 ha)
- 'Surplus' education playing fields (2.49 ha)
- Formal pitch provision (10.49 ha)
Under pre application discussion (outside Local Plan Process) including reconfiguration of land ownerships and land uses.



WEST WILTSHIRE DISTRICT COUNCIL		1 NOV 2012	
Area	Action by	Comment	
POS.1	0.28ha		
POS.2	0.16ha		
	0.28ha		
	0.39ha		
	0.39ha		
POS.3	0.39ha		
POS.4	0.66ha		
POS.5	0.35ha		
POS.6	0.28ha		
POS.7	0.82ha		
POS.8	0.51ha		
Wimpey POS	- 0.24ha		
Bale POS	- 0.21ha		
Total	- 4.72ha		
Proposed Additional POS.			
Area 3	- 0.37ha		
Area 4	- 0.59ha		
Area 6	- 0.47ha		
Area 7	- 0.16ha		
Area 8	- 0.48ha		
Area 10	- 0.66ha		
Total	- 2.73ha		
Further POS. Options			
Area 11	- 0.62ha		
Formal Pitches Under Discussion			
	- 10.49ha		

Draft Revisions to Masterplan
Persimmon Homes (Wessex) Ltd
Date: 21.08.02
SHB/AD/CT
Drawing no: JWP.0777:10-4

RPS Planning, Transport and Environment
URBAN DESIGN AND MASTERPLANNING

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This Superplan product does not contain all recorded map information.

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Leigh Park Adoptions Map - Key

- Yellow stickers - existing Open Space which was not part of the Leigh Park development
- Red stickers - areas that are already adopted and are maintained by Wiltshire Council
- Green stickers - areas which are pending adoption
- Blue stickers - areas of Open Space which are either still under construction or have only just entered the maintenance period

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